SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

DESH BHAGAT COLLEGE

DESH BHAGAT COLLEGE, BARDWAL-DHURI DISTT. SANGRUR(PUNJAB) 148024

dbcbardwaldhuri.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Desh Bhagat College, Bardwal-Dhuri which was started with the blessing of Sant Baba Ranjit Singh Ji Mullowal in 1982 got affiliated to Punjabi University Patiala with B. A.-I (Humanities). Headed by the buoyant energy, the faculty is the moral force behind this seat of holistic learning. With the construction and expressive soul, the teachers have always been providing the wings of adventure to chisel the different dimensions of the college. The college has been providing excellent service in the field of higher education in this predominantly rural and backward area in the district of Sangrur. This multifaceted co-educational post graduate college fulfils the educational needs of about fifty villages around Dhuri, Sangrur and Malerkotla in a radius of more than 40 kms.

At present, this college stands at its apex by virtue of being one of the greatest institute and has become the nucleus of academic centre in Commerce, Management, Science, Computer Science and Humanities. This college has B.A., B.Com.(Regular), B.A. B.Ed Integrated , B.Voc(Software Development), B.Voc(Retail Management and IT) , B.Com., B.B.A., B.C.A., B.Sc.(Non Medical), B. Sc.(FT) and B. Sc.(Agriculture). The college also offers post graduate courses such as M. A. (English), M. A. (Punjabi), M. Sc(IT), P.G.D.C.A., M.Sc Maths, and M. Com.

Keeping pace with the latest development and changing demand of the market and society, the college authorities have the vision and power to introduce new streams and subjects. This college has a bright future. It will grow from strength to strength in the years to follow.

Vision

- To empower young people of the society especially under privileged section of our country realize their hidden potential.
- To achieve excellence in education and help students in displaying their latent talent and abilities.
- To consistently move ahead with Innovative and other academic pursuits.

Mission

- To impart character-oriented and value-based education anchored in human values.
- To provide a well- balanced futuristic teaching learning environment.
- To liberal and emancipator by nature & suitable to the needs of society.
- To helpful in promoting creativity, originality and a sense of social responsibility and in creating a positive attitude towards life leading to the all-round development of students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The Governing body of the institution makes all the best possible efforts to recruit qualified and dedicated staff.
- The institution caters to the educational needs of both boys and girls.
- It is a Grant-in-Aid college
- The institution shapes the students in such a way that they get good academic positions.
- The college offers Graduate and Post graduate courses.
- The college also offers many professional courses such as B. Voc., BCA, BBA, B. Com., B.Com. (Hons.), PGDCA and M. Sc. IT.
- The college gives fee concession to the poor students and especially poor girl students are benefited from this scheme. From the current session college has granted half fee concession to girl students in the first year of all courses.
- Low fee structure. Fully wi-fi campus.
- The college also has the facility of INFLIBNET
- The Computer labs with LAN connectivity are available in the college campus.
- There are also well equipped Physics, Chemistry, Agriculture, Fashon Technology, Psychology and Geography labs.
- Guru Teg Bahadur Public School, Desh Bhagat Polytechnic College, Desh Bhagat College of Education, Mata Gujri Nursing College, Desh Bhagat Collegiate School are being run by the same Management.
- The College has indoor and outdoor sports facilities.
- NCC facility is also available and students are greatly benefitted by opting for NCC programme.
- The college also has two NSS units, one for boys and other for girls.
- The college has also produced some national/ international level personalities in cultural and sports activities.
- Seminars, Workshops and Conferences are one of the integral parts of the institution.
- The college feels a sense of pride because of the fact that alumni of the college are well placed.
- Many faculty members have received the benefit of faculty development programme by successfully completing their Ph.d and M.Phil. degrees.
- The college teachers and the non-teaching staff upgrade their ICT skills and accordingly improve themselves in doing activities with much proficiency.

Institutional Weakness

- Most of the students belong to the rural background, so they are not well versed in English Communication skills.
- Many students belong to the weaker sections of the society and they are dependent on Government scholarships
- .The institute has not developed any sound and efficient criteria to get Research Funded projects.

Institutional Opportunity

- The institution has been attracting the students for the last more than thirty years because of its sound strategic environment that provides the students with all types of basic and necessary facilities.
- The college provides quality education to the economically weaker but talented students.
- The infrastructure of the college is updated and modernized as per the needs of today's society.
- The college is successfully running various professional as well as post graduate courses that enable the students to secure jobs in different sectors.
- New professional courses like B.Voc and B.A. B.Ed Integrated courses have been introduced for bringing the students at par with the changing job prospects.
- Financial assistance includes salary grant of the teachers working under Grant-in-Aid posts from the Punjab Govt. UGC provides grants for the development of the infrastructure and other academic purposes such as organizing seminars, workshops and conferences etc.
- The institution also endeavours to catch up with the emerging trends in the field of education.
- The infrastructure is being modernized keeping in view the demands of the students and the disturbing factor of cut-throat competition.

Institutional Challenge

- There is overall reduction of grants for the development of higher education.
- Limited no. of posts under Grant-in-Aid scheme. The college has to pay salary of the teachers working on Grant-in-Aid posts from college funds because of the irregular grants.
- Posts sanctioned by Govt. do not match with the strength of students. The mushrooming of Institutions in nearby areas adds to difficulty for our institution as this development has led to the fall in strength of the institute.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum of the institute is designed by Punjabi University, Patiala but the goals and objectives of the college are transmitted to the students with the effort of the faculty members beyond classroom and curriculum. Desh Bhagat College Bardwal-Dhuri provides wide range of courses/programmes in Arts, Commerce, Science and Computer Science at Graduation and Post-Graduation level. In the last five years, Under Graduate courses i.e BA-II(Sociology),B.Com-II,B.Com-III,BBA-II,BBA-III,B.Sc-FT-II, B.Sc-FT-III,B.Com(Prof.)-I, B.Com(Prof.)-II , B.Com(Prof.)-III,B.Sc(Agri.)-I , B.Sc(Agri.)-II , B.Sc(Agri.)-III , B.Sc(Agri.)-IV , MCM-II,MCM-III,Bsc(NM)-II, Bsc(NM)-III, B.Com-(Hon.)II , B.Com-(Hon.)III,B.Lib & Post Graduate courses i.e. MSc Maths ,M.Com. have been added.

Several faculty members take initiatives and contribute in designing the curriculum as members of the Board of Studies/Faculty, Punjabi University in different subjects. The college provides diverse and flexible courses in BA, B.Com.,B.Com(Hon.), BSc Non-Medical, BBA, B.Sc(Agri.), B.Lib,M.Com. and MSc Maths as has been prescribed by University. There is one diploma course, PGDCA of one year duration.

"Drug Abuse: Problems, Prevention and Management" as well as "EVS and Road Safety Awareness" are taught to students in II and IV semester respectively. A value added course of "Communication Skills" focuses on communication skill, aptitude ability, CV writing, over all personality development, Mock interviews etc. Free Sports coaching camps are organised to provide help to the sports persons. Students of BBA & B.Com (Hon.) go for a compulsory training during sixth semester .

The college strives to offer the quality education through evaluation by students and seeking feedback from the stakeholders. This helps in identifying the new programmes/subjects that can be introduced in the new session.

Teaching-learning and Evaluation

The main aim of Desh Bhagat College, Bardwal is to provide education which focuses on overall development of its students with qualified academicians. Higher education enables them to become independent. The principal has made an admission committee which consist teachers from different streams .This committee ensures that the students withdifferent skills are able to join the institute and give their contribution to it with their different skills.

The procedure of admission is printed in the college prospectus, which is on college website. The college also gives benefits to SC, OBC, women, economically weaker sections, minorities communities in admission, In spite of this student profiles and academic results are very good. Good results are possible and achieved by highly qualified faculty recruited as per UGCguidelines. Teachers use traditional, advanced and progressive methods to make the study easy for students and motivate them to learn not only in classrooms but also other available supplementary reading materials and references, which are also available in college library and departmental libraries. The institution has 9 Phd and 10 M.phil faculty members.

Research, Innovations and Extension

One major and one minor project have been submitted by HOD of Commerce and Economics Department Dr. Balbir Singh after successful completion. There are 17 journal publications in various UGC notified journal during the last five years and 28 books/ papers published in National/International conference proceedings. There are 3 teachers including principal of the college eligible PhD guide.One of the candidates submitted successfully her PhD thesis under Principal Dr.Swinder Singh Chhina. The college promotes institute-neighborhood-community network and make efforts to encourage students to take part in various extension activities for the welfare of society and their individual growth. The College organized number of extension activities such as Re-Public day Parade, Blood Donation Camp, Tree Plantation, Lecture on Anti-Drug day, Celebration on Teej promoting "Beti Bachao Beti Padao etc. and also received appreciation many times for this contribution. The colleges also have 32 collaborations and linkages for resource sharing, internship, faculty exchange and promotion of research and also having 2 MOU signed with A.P. Organics, Dhuri and Viver Technologies, Malerkotla.

Infrastructure and Learning Resources

The institution has adequate facilities for teaching–learning viz., classrooms, laboratories, computing equipments, etc. The institution follows a well established policy to ensure that the available infrastructure is in

line with the academic growth of the institution. Excellent Class Rooms, Smart Class Rooms, Central Library, Departmental Libraries, SSR Lecture Theater are used for an effective Teaching & Learning Process. Well furnished Administrative office, Board Rooms, Head of Department Rooms and Staff Rooms of faculty, Seminar Halls, GD & Interview Rooms, Auditoriums, Laboratories, Placement Cell, Examination Cell, Comfortable sick rooms, Yoga & Meditation rooms are available for all the students and amenities like Gym, Internet, Library facilities for the Hostel Students. There is also availability of Indoor & Outdoor sports facilities for the progress of students.Bank along with ATM, Local Call System, Courier Service, Reprographics, Stationery Store etc are provided. Round the clock internet facility is available with lease line 10 Mbps speed for more than 150 computer and Wi-Fi connectivity. The library is partially computerized and the material is arranged according to DDC 22nd latest edition. The Library has INFLIBNET service for e-journal and e-books. Wi-Fi facility is available in the library with 50 Mbps speed. Library has rich collection of books, magazines and e-resources. International Software eLib-Syspro 1.0. has also been installed in the library and has access to e-resources like (e-books and journals) provided by UGC-INFLIBNET, N-List Program through which it provides access to about 4000 e-journals and more than 80,000 e-books. Inter library loan facility is also provided to readers. Library subscribes 30 printed periodicals (Journals and Magazines) and 11 Newspapers. Installation of solar panels lights to get the renewable use of energy resources. Adequate number of ICT enabled class room and tutorial rooms for each department. Well equipped Computer Science and other laboratories with exclusive machines and major equipments. Well built library with 16, 289/- books besides the digital library to access e-journals & e-books. An Excellent transport facility covers all areas of city and villages also.

Student Support and Progression

Desh Bhagat College Bardwal provides quality education to students of the area. Scholarships are given to the students of (schedule caste, minority) according to the norms of the government. The college also provides fee concession to the students specially to the girl students as in the current year fee concession was given to the girls of first semester.

The students are guided through counseling for the jobs in different fields according to their abilities. At present many students are working in different fields and receiving higher education. In sports fields, our students have great achievements in university level, National level, and International level.

Our old students are always in-touch with the college as they always take initiative to solve the financial problems of the economically weak students.

Governance, Leadership and Management

The college has been working under the guidance of "Desh Bhagat College Bardwal Trust (Regd.), Dhuri" Under the guidance of the governing body and the Principal, the entire faculty of the college coordinates to implement the proposal and improve quality of education. The Career Guidance and Placement Cell of the college provide placement and career information to the students. The Principal is Ex-Officio member of the college Trust. Principal has constituted various committees, cells and societies to implement policies and plans. The Academic Council, Registrar Office and Bursar Office are continuously assisting the Principal. The Bursar of the college advises the Principal regarding the proper utilization of the financial resources. The institute has provided autonomy to the teaching departments. The teaching Departments have freedom to organize seminars, workshops, and educational tours. The College has been moving forward in higher education with its vision and

mission. The long-term and short-term policy of the college is focused on academic and infrastructural development of the institution. Performance of teachers is evaluated and assessed on the basis of Self-Appraisal Performa filled by them every year at the end of academic session. Every employee performance is assessed after completion of one year of service. The internal audit is conducted by a Chartered Accountant duly appointed by the Desh Bhagat College Bardwal Trust. For external auditing, auditor comes from Punjab government to examine accounting and financial records. Students are admitted in self-financed courses as per the Punjab Government and Punjabi University prescribed Higher Education rules and regulations. The college comes under Grant-in-Aid Scheme in which college is getting salary Grants from Punjab Government for the sanctioned posts. Punjab Government provides grants for Scheduled caste students admitted in the college. The institution follows strategies for maintenance and improvement of quality assurance of all its education system, administration and co-curricular activities through IQAC.

Institutional Values and Best Practices

- **The College believes in promoting gender sensitization by conducting various activities throughout the year such as teej festival, direct interaction with successful women, youth festival, women's day celebration etc.**
- **The college has undertaken various green initiatives in past many years like vermi composting pit of 8*6 and farmyard manure pit has been constructed to recycle biodegradable waste, the college campus has been covered by beautiful plants and flowers around.**
- **The College has undertaken various activities to provide advantages to local communities. Free Medical Camps, Blood donation camps, Seminars on social issues, Anti drug campaigns are activities to name a few.**
- **The college has excelled in sports. It has bagged various National and International Awards.**
- **The one of the main mottos of the college is to promote quality education to girls belonging to the economically and socially weaker sections. Considering the same, college provides various fee concessions sponsored by the government and college itself. In addition to the education, keeping in mind the girl's security and safety, the college has bus facility for girls,separate common room and canteen, girl's welfare and grievance cell which councils their psychological problems.**
- **The college organises various seminars, extension lectures, nukkad nataks, rallies, campaigns etc. to address social issues like female foeticide, drug abuse, corruption, and many others on regular basis.**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DESH BHAGAT COLLEGE
Address	Desh Bhagat College, Bardwal-Dhuri Distt. Sangrur(Punjab)
City	Bardwal Dhuri
State	Punjab
Pin	148024
Website	dbcbardwaldhuri.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Swinder Singh Chhina	01675-265027	9888072096	01675-265248	dbcdhuri@gmail.com
Associate Professor	Balbir Singh	01675-265127	9815134094	01675-266098	dr.balbirsinghdbc@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	16-07-1982

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Punjab	Punjabi University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	15-03-2004	[View Document](#)
12B of UGC	15-03-2004	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
NCTE	[View Document](#)	08-08-2017	12	Permanent affiliation By NCTE

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Desh Bhagat College, Bardwal-Dhuri Distt. Sangrur(Punjab)	Rural	20	9290

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA,Department Of Computer Science	36	senior secondary	English	150	98
UG	BA,Department Of Arts	36	senior secondary	English,Hindi,Punjabi	1904	1320
UG	BA,Department Of Arts	48	senior secondary	English,Hindi,Punjabi	50	0
UG	BCom,Department Of Commerce	36	senior secondary	English,Hindi,Punjabi	225	133
UG	BCom,Department Of Commerce	36	senior secondary	English,Hindi,Punjabi	225	99
UG	BBA,Department Of Management	36	senior secondary	English,Hindi,Punjabi	186	91
UG	BSc,Department Of Fashion Technology	36	senior secondary	English,Hindi,Punjabi	150	31
UG	BSc(Agriculture),Department Of Science	48	senior secondary	English,Hindi,Punjabi	200	60
UG	BSc,Depart	36	senior	English	150	67

	ment Of Science		secondary			
UG	BLibISc,Department Of Library And Information Science	12	graduation	English,Hindi,Punjabi	25	23
PG	MSc,Department Of Computer Science	24	graduation	English	76	46
PG	MSc,Department Of Computer Science	12	P.G.D.C.A.	English	38	19
PG	MA,Department Of English	24	graduation	English	76	33
PG	MA,Department Of Punjabi	24	graduation	Punjabi	76	73
PG	MSc,Department Of Mathematics	24	graduation with Mathematics	English	76	68
PG	MCom,Department Of Commerce	24	graduation	English	76	66
PG Diploma recognised by statutory authority including university	PGDCA,Department Of Computer Science	12	graduation	English	114	88

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				5				8
Recruited	1	0	0	1	3	2	0	5	4	4	0	8
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				45
Recruited	0	0	0	0	0	0	0	0	17	28	0	45
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				6
Recruited	5	1	0	6
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				26
Recruited	22	4	0	26
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	0	0	3	4	0	10
M.Phil.	0	0	0	1	2	0	4	5	0	12
PG	0	0	0	0	0	0	8	9	0	17

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	3	2	0	5
PG	0	0	0	0	0	0	3	12	0	15

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	1	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1149	21	0	0	1170
	Female	744	8	0	0	752
	Others	0	0	0	0	0
PG	Male	103	1	0	0	104
	Female	200	1	0	0	201
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	60	1	0	0	61
	Female	26	1	0	0	27
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	180	209	143	164
	Female	184	140	108	114
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	12	23	73	111
	Female	5	27	40	69
	Others	0	0	0	0
General	Male	1469	1476	1308	1231
	Female	855	744	691	602
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2705	2619	2363	2291

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 597

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	17	16	15	14

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2315	2705	2619	2363	2295

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1180	1380	1336	1205	1170

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
844	897	807	600	549

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
59	58	54	51	46

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3.2

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
59	58	54	51	46

File Description	Document
Institutional data in prescribed format	[View Document](#)

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 48

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
234.19959	232.29292	205.516	95.92	96.07

4.3

Number of computers

Response: 158

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institute makes its best efforts for effective curriculum delivery and transaction of curriculum provided by the university. Punjabi University designs the syllabus and makes it available to the college at the beginning of the session. It also defines the examination and assessment pattern. University also describes the date of beginning and ending of semester/session. Our institution organizes the following well marked out action plans for the effective implementation of the prescribed curriculum:

- **Time Table:** At the beginning of each academic session the Academic Calendar along with the time table of Arts, Commerce, Science and Computers streams is prepared according to the number of elective subjects and the options offered to the students and the same is displayed on the student's notice board. All the departments while deciding teaching work-load distribution pay due consideration to the specialized area of teachers, their experience and level of course to be handled.
- **Creation of sections:** The Time Table committees divide different classes into sections of appropriate strength for each subject.
- **Classroom teaching:** Term wise division of the syllabus already planned at the departmental level in the beginning is implemented in the best possible way. Teachers are assigned their schedule of work that includes the number of classes to be met. The teachers acquaint the students with the prescribed course content, texts and recommended books. They are also given information about the pattern of the university question paper for better understanding.
- **Teaching aid cell:** This cell of the college extends full cooperation to the teachers for improving their teaching practices by preparation and proper use of Smart Classrooms in which power point presentation and other Information and Communication Technology (ICT) facilities are available.
- **Problem solving and doubt clearing sessions:** Sufficient time is earmarked for solving the problems and clearing the doubts of students along with the successful completion of the curriculum.
- **Optimum use of college library and Internet facility:** Teachers use text books as well as resource books from library. Library and departmental book bank facilities are also provided to students. Students and teachers can access internet facility in the computer lab during their free time.
- **Educational tours and trips:** Educational tours and trips are organized for students of every department to different places like Universities, Industries, Science City, historical places etc. These visits not only broaden their mental outlook but also provide adequate
- exposure and knowledge to the students.
- **Students' Interactive activities**: To facilitate the learning process students are encouraged to actively participate in group discussions and seminars. Various projects are assigned to the students of professional classes to inculcate their interest in research activities.
- **Bilingual method of teaching:** As most of our students come from the rural background so the bilingual method of teaching is implemented to enable the students for better understanding.
- **Class tests and assignments:** Regular class tests are conducted along with Mid Semester Test.

Assignments are also given which are duly checked by the teachers and appropriate feedback is provided to the students.

File Description	Document
Any additional information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 37.31

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	3	3	2

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 51.09

1.2.1.1 How many new courses are introduced within the last five years

Response: 305

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 68.75

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 3.02

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
88	99	105	49	36

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

- **Gender Sensitization:** - Awareness is created about Gender issues like the problem of female foeticide, eve teasing etc. to promote gender equality by Women Welfare Cell. It is a part of curriculum at post graduate level in English. At undergraduate level special lectures are delivered to create awareness among the girls against sexual exploitation.
- **Environmental and sustainability:** A qualifying paper entitled **"Environmental and Road Safety awareness"** is mandatory for all the streams of undergraduate levels. This paper covers topics such as Renewable and Non Renewable resources, Environmental Pollution and its effects, Social issues, Environmental laws and Road Safety awareness.
- **Human values:** Another qualifying paper introduced for undergraduate classes is **"Drug Abuse: Problem, Management and Prevention"** through which students are informed about the ill effects of drugs. Visits to drug de-addiction centres are conducted by our institution that not only broadens their mental outlook but also provide adequate exposure.
- **Moral and Ethical Values:** Value added enrichment Programmes offered for the holistic development of students are :

1. NSS units cultivate a spirit of social service and a sense of companionship among the students.

2. NCC imparts military training and teaches a sense of discipline in life.

3. Community orientation programs like blood donation camps and various awareness rallies are organised.

4. Youth Clubs and Literary Societies enrich the minds of the students with co-curricular activities.

5. Various Departmental Societies/Clubs/Associations, etc., are active in the institution which organise different events for the students.

- **To inculcate professional ethics into curriculum:** Career guidance and placement cell guides the students regarding various career options. Students are given training on communication skills, soft skills, personality development and aptitude test. They are imparted training regarding attempting online tests.

File Description	Document
Any Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 4.67

1.3.3.1 Number of students undertaking field projects or internships

Response: 108

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: A.Any 4 of the above

File Description	Document
Any additional information	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.64

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	15	13	5	12

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 75.35

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2315	2705	2619	2363	2295

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3747	3490	3362	3092	2761

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 30.58

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
306	382	399	364	459

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

From the very beginning, students are given necessary information about the academic procedure to be adopted. They are given knowledge about the subjects as per their interests and inclination and from thereon they are directed to choose the subjects. If students are not able to find the stream or subject convenient or as per their interest, they are encourage to adopt the stream or subject of their own liking. Innovative teaching methods are adopted to provide all kind of information to the students. They are equipped and prepared in such a way that they are ready to face any kind of situation. The students participate in the class enthusiastically and present themselves as better equipped with latest knowledge and good analytical skills. House examinations are conducted to assess the knowledge of the students.

Slow learners are provided extra classes so that they can catch up with their counterparts. Process of selecting the weak students crates an ambient environment between the teacher and the taught. The college officials keep in touch with such students through calls. Meritorious students are asked to help the slow learners. They are also provided communication learning classes to enhance their learning abilities. The college library also helps the students by providing them all the required information. They are provided access to journals and latest books of the subject concerned.

The advanced learners are provided extra books so that they may catch up with the latest developments in various streams. They are also given various incentives in the form of scholarships and prizes so that they may do well at the university level.

The Career Guidance and Placement Cell of college acquaint the students with best career options and institutions from where they can further start their studies. The students are also given information about the various scholarship schemes. They are also trained for competitive examinations while they appear in final year exams. Students are also encouraged to participate in co-curricular activities from where they strengthen their holistic skills and come out as better students. They are made to learn as better and responsible citizens so that they may tackle any kind of situation.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 667:17

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.04

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Innovative and creative methods are employed by the faculty members to make the students think out of box and they are provided better analytical skills and tools. The teachers adopt new methods in their teaching styles that help the students become more practical and they are trained to think creatively so that

they may develop problem solving abilities like group discussions, presentations, seminars and workshops are conducted on the behalf of department.

Apart from this, students are encouraged to join N.C.C, N.S.S. and other youth activities so that they may assume a larger role and responsibility towards the society in which they are living.

Experimental Learning

- In order to make learning more interesting and interactive college provide smart class room and computer labs which provide effective knowledge to students.
- Teachers use power point presentations to make their lectures more effective so that students take interest in class.
- Students are motivated to prepare models on different topics of their subjects.
- To promote subjective knowledge for the subject students are asked to submit project reports on different topics.
- Industrial visits are planned in order to interact the students with the professionals.
- In order to have practical knowledge of the topics, students are provided with assignments in such a way that they have to visit the organizations for completion of their assignments.
- College provides well equipped laboratories in different streams like in computer, psychology, geography, agriculture, physics, chemistry etc.

Participative Learning

- Students are motivates to make use of AV Aids i.e. Charts, blackboard, pamphlets, slides etc. in their presentations to make it more understandable.
- Group tasks are assigned to students which creates inspiration for co-ordination and teamwork among students.
- Students are encouraged to participate in seminars, workshops and group discussions so that we can inculcate and improve their confidence level.
- To encourage participative learning every department organizes different activities at their own level such as quiz, writing, debates, poetry, model making and poster making competitions.

Problem Solving Methodologies

- Counseling Cell has been organized by college in order to listen the subject related issues of the students.
- Notifications related to subjects and college activities are shown on the notice board so that the students can be aware about every activity.
- Classincharge has been allocated to each class so that students can discuss their problems relating to their learning disabilities. Special classes are provided to these kind of students.

File Description	Document
Any additional information	[View Document]()
Link for Additional Information	[View Document]()

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 47.46

2.3.2.1 Number of teachers using ICT

Response: 28

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 44.52

2.3.3.1 Number of mentors

Response: 52

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

New ways of teaching and learning have been implemented to make the academic environment more interesting and result oriented. Students are taught in new ways that may facilitate them in future as well. The availability of computer and internet has changed the teaching methodologies and teachers are better trained because they get access to their subject very quickly by using internet related services. The entire faculty is encouraged to develop new skills in pedagogical so that they may always update their knowledge. Teachers also attend programs offered by universities like orientation program and refresher courses so that they can update their knowledge which promote their teaching ability.

Smart labs have been installed so that students may start learning in altogether new ways. Students from all the streams get benefitted from these labs and work in their own ways resulting in altogether a different kind of academic situation that only benefits students. Labs are used for multiple academic and co-curricular activities. One of the most dynamic part of the college is that it provides the platform for the students to participate in Youth Festivals to explore their hidden talents in various activities. Various cultural activities instill the spirit of competitiveness and wisdom amongst the students. By participating in various activities, they come across a range of situations and issues that make them much more disciplined

and improved individuals.

The college promotes creativity amongst the students by asking them to publish materials in the college magazine. Different sections of the magazine provide a platform to showcase their creative abilities in different ways. Students are selected to become as student editors in different sections. The magazine becomes an academic arena where students showcase their knowledge on contemporary socio-economic issues.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 11.36

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	7	5	5	4

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 8.78

2.4.3.1 Total experience of full-time teachers

Response: 518

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 48.51

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	2	4	11	1

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Internal evaluation process has been started by the college as per the guidelines and instructions set by the Punjabi University. Semester system of examination is followed in place of the annual system in which internal assessment is its integral part.

Internal evaluation process of the college consists of the following parts:

- **Mid Semester Tests:** Mid- Semester tests are conducted on departmental levels. A question paper of maximum 50 marks was prepared, out of which students have to secure 35% marks in order to clear their condition. After that parent teacher meeting is conducted to discuss the performance of students.
- **Assignments: A**fter completion of the topic in the class, teacher assigns assignment to the students. Students have to prepare the assignments from different reference books and internet so that teacher can evaluate them on their performance in assignment.
- **Attendance requirement:** There is requirement of attendance of 75% lectures in the class and 75% in practical class separately.
- **Practical Internal Evaluation:** Students are required to attend minimum 75% lectures. Practical evaluation is done on the basis of work performed by students during practical and in practical files.

Students who have participated in NCC, NSS, sports, youth festival, national and international competitions are provided additional time for submission of their assignments and practical work.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment of the students is done as per the guidelines and instructions of the Punjabi University. The evaluation process of the students is done on the basis of his performance in class tests, assignments, attendance in the class and House Exams. Students are strictly evaluated keeping in view these parameters of evaluation that does not leave an iota of doubt amongst the students. Internal assessment of practical exam is also assessed in the same way. Students are assessed keeping in view the results obtained while conducting experiments in the labs and are evaluated as per their practical skills. At the end of each semester, teachers prepare internal assessment of each student and submit it to the College Registrar office. In the next step, these internal assessments of the students are uploaded on the University Internal

Assessment Portal and their hard copies are also sent to the university.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The institution takes care of the interests of the students by helping them in various glitches that come their way. One of the most common problems that students have to face is when the question paper is out of syllabus and when their is problem in their old syllabus. Students are advised to write regarding this lapse to the Controller Examination Punjabi University Patiala for necessary action. Students can also avail themselves of the provisions of rechecking and reevaluation of their answer sheets. After the declaration of the result, if any of the teacher receives grievance regarding wrong internal assessment, then he/she is entitled to write to the controller exams regarding this and also expedite the process to get it right. Other kind of examination grievances related to delay in declaration of result of a student, early issue of detail marks card, change in subject etc. are handled by the administrative department of the college.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institute makes every possible effort to adhere to the academic calendar. Academic activities of the institute are regulated by academic calendar approved by Academic Council from time to time and made available to the faculty and all other concerned. It is mandatory for students/faculty to strictly adhere to the academic calendar for completion of academic activities. The committee consisting of the Principal, Academic council and the Registrar Examinations prepare the academic calendar well in advance before the commencement of the session. This calendar is prepared on the basis of instructions given by the university. Academic calendar is uploaded on the college website so that student will be aware of the admission dates with or without late fees, autumn break, winter break, commencement of semester study, Mid Semester Test (MST) schedule, University exams schedule and tentative schedule of extra-curricular activities.

Timetable in-charges of the college prepare the timetable as per the guidelines of respective courses prior to the commencement of the semester. Time-table is displayed on the notice boards.

Various admission committees are formed to admit the students in different programs offered by the

college. Members of these committees strictly scrutinize the documents of each student before admission. Students are admitted as per the schedule provided by the university.

As a tool of continuous internal evaluation, the Mid Semester Tests are held according to academic calendar. Internal assessment is given to the students on the basis of their marks in these tests. 75% of the syllabus is covered before the start of MST. Students who participate in NCC/NSS/Sports and Youth Festivals are given a special chance to appear in MST if they have missed it due to their activities. If the students miss the MST due to some ailment they are also given special chance after they provide medical certificate

Each department plans out its academic activities along with the curricular and co curricular activities as per the dates mentioned in the prospectus. To carry out these activities, various literary clubs and associations are formed.

Semester Examinations (Theory & Practicals) are conducted according to the schedule provided by the University. The teaching is suspended atleast fifteen days prior to the commencement of the examinations so that students get enough time to prepare for their exams. For these examinations, the external invigilation staff is deputed by the university. Results of the practical examinations as well as the internal assessment are submitted to the university as per the university schedule, so that there is no delay in the declaration of the results.

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File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution has uploaded the programs offered on the institution website. The Syllabus of each course is also provided to the students by their teachers. The teachers also introduce the students to the specific areas of which they are going to study in the class. The teachers of every department instruct the student that at the end of each program, what they are supposed to achieve. The program outcomes of all the subjects are clearly communicated to the students. By this method the students' doubts and problems are clarified by the teachers. Throughout the program their achievement is assessed through assignments, tests and examinations. Suggestions are also provided for further enhancement or development.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Departmental meetings and discussions are held and all schedule of improvement of academics are discussed to attain the Course outcome, Program outcome and Program specific outcome . Evaluation is done by the departments, for interpreting the data and verification accumulated through assessment practices. Evaluation determines the extent to which Program outcomes, Program Specific outcome and Course outcome are being achieved and results in decisions and actions to improve the program.

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and assignment. All the faculty members record the performance of the students on each course outcome.

Average attainment in direct method = University Examination (60% to 75%) +Internal assessment (25% to 40%)

Internal Assessment = Mid Semester Tests (according to syllabus)+ Written Assignments(according to syllabus)+Attendance(according to syllabus)/ as per University rules

Average attainment in indirect method= Feedback recorded by the faculty

The tools used for the assessment of Program outcome/Program specific outcomes and their frequency are given below

S.No	Assessment Tool	Descriptions	Mode	Frequency	
1	End semester university examination	At the end of semester university conduct exams. based on the results declair by the university the course outcomes are	direct	End of each	seme

		measured based on the course attainment level fixed by the program.		
2	Assignments	Assignments are prearranged at the beginning of each semester The assignments are given to students in such a way students refer the text books and reference books present in the library and understand the expected objective of the given problem and find out the answer.It is the responsibility of the Concerned subject teacher to make sure that most students are able to work out the assignments sincerely.	direct	Beginning of each
3	Mid Semester tests	Mid Semester Tests are conducted in every semester for the following purposes: To ensure that students have achieved desired level of competencies. To evaluate whether equivalent course outcomes are achieved or not. According to the performance of students in answering each question, mapping is carried out with the respective course outcome of the subject.	direct	Once in the each
2				

4.	Feedback from the faculty	The objective of taking feedback is to identify the future strategy framing to understand the impact of study they have just completed to assess the strength and weakness of various programs.	indirect	Once in each sem

2.6.3 Average pass percentage of Students

Response: 61.26

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 517

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 844

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.25

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 5.08

3.1.2.1 Number of teachers recognised as research guides

Response: 3

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.04

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 268

File Description	Document
Supporting document from Funding Agency	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The Institution makes efforts to provide innovative ecosystem to the students and the Teachers by organizing workshops, seminars and other innovation enhancing activities. In the field of science and computers teachers come with innovative ideas to shape the students accordingly. In such kind of environment, Teachers prompt the students to challenge the earlier fixed reality and to deconstruct it by thinking in some other possible ways. The institution prepares the kind of academic environment in which teachers and students delve deep into the terrains of knowledge and explore the areas of endless possibilities.

The idea of innovation is also implemented in the hardware lab where students examine the different types of computer hardware and consequently come up with their own innovative ideas to improve upon the earlier established styles of functioning.

The students are also encouraged and taught to create the software and work accordingly in order to bring some other relevent innovative ideas so that the technological advancement may be taken to the next level.

Students in the department of physics are provided scientific environment in which they creatively experiment with electronic circuits and components and they are encouraged to come with their own conclusions .

In the chemistry lab. students are given some accurate instructions regarding the chemicals so that they may go on with their experiment to achieve the desired result. The element of innovation is brought into focus by making them aware of the pros and cons of Chemicals like how a single chemical can be used for saving humanity or destroying it.

In the field of fashion technology, students are encouraged to design new patterns in embroidery, Tie and Dye, Block printing, Stencil Printing.

In the field of Agriculture, Students are practically guided to experiement on cross-breeding of the plants that sometimes bring innovative results. Students are guided to understand the diversification of the crop patterns .

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.33

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 1

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.32

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	1	4	1	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.52

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	8	9	5	5

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Extension activities play an important role for the overall development of the students by sensitising them towards social issues. For the purpose, encouraging the student to participate in activities and programmes steered by NSS (National Service scheme), NCC (National Cadet Corps), Red Ribbon Club, Youth Welfare Club and KandPatrika , Old Student Association etc.to serve the community. In this way, educational institutes are the key element to establish institute-neighbourhoods–community network and contribute for the overall growth of the society and nation.

The college units of NSS organize camps in which lectures are delivered on various topics like environment issues, tree plantation, health and hygiene, cleanliness, traffic rules, women rights etc. Each year the volunteers work tirelessly around the college and within college campus and learn the valuable lesson of dignity and hard work. NSS units undertake activities that create social awareness and generate a sense of responsibility among the students .Organization of Blood donation camps is another important activity by institute. The faculty and the students celebrate various eminent days such as Literacy day, Teacher Day, Women day, world Aids day.Besides these days both National days are also celebrated with great enthusiasm at Dhuri with local community and local government.

Lectures/debates/rallies etc. are organised on burning social issues such as Female foeticide, Drug abuse, and importance of eligible voters in the electoral process on Voters day to raise the awareness of the students towards this. Also organised disaster management drills by raising fund for natural calamities.

NCC cadets apart from attending camps organized by their respective directorates, undertake training which makes them self-disciplined and self-reliant. An oath is taken to stand against social evils like dowry and female feticide, corruption, cleanliness etc.

A special concession in fees is given tothe nearby local students belong to Bardwal,Babanpur and Issi village. The college always adopted various provisions to promote girl education. For example, the college had provided free bus services to local area girls in years 2013 to 15, thenprovided fee concession of Rs.1000 to girl students in next year with the objective to spread girl education. Except that college is always ready for the poor students with the objective of spreading higher education in the area during the last five years by allowing them to pay college fees in instalments if required, so that none is deprived of education because of financial constraints.

Impact of Extension and Outreach Programme:-

- Extension and Outreach programmes develop a sense of making oneself available for the

betterment of mankind in the students.

- In depth feeling of commitment towards the community is generated in students. Thus , promote scholastic as well as holistic development of students
- Those students who participate in extension and outreach programmes turns into be future ready, flexible enough to cop up with changing situations.
- Also they grow as competent decision maker, improve their self-esteem while drive benefits from life with better career opportunities.
- Extension and outreach programs enrich the students' consciousness to serve the society with civil ethics.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 51

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	14	11	9	5

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 48

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last

five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	10	10	9	8

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 71.57

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1824	2080	1833	1610	1470

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)
Any additional information	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 32

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	8	7	4	3

File Description	Document
Number of Collaborative activities for research, faculty etc	
Copies of collaboration	
Any additional information	

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 2

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	
Any additional information	

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The **DESH BHAGAT COLLEGE BARDWAL, DHURI – SANGRUR, PUNJAB, INDIA** was established in1982 and is Affiliated from **Punjabi University, Patiala, Punjab** presently our College has 47 classrooms. Along with seminar halls, various labs like 07 Computer Science labs, Geography, Psychology, Physics, Chemistry, Fashion Technology and Life Science Labs like (Botany, Zoology, Horticulture and Agronomy) are also available for the enhancement of teaching and learning skills. There are specialized equipments for teaching & learning like 4 Multimedia projectors with Smart Board, projector & Interactive board. The whole campus is Wi-Fi enabled with internet leased line 10 Mbps bandwidth.

A Central library has been set up as a learning resource. To facilitate the students a Girls common rooms and a canteen has also been established. A placement cell is put in place to enable the students to avail opportunities for bright future. UGC Network Resource Centre & Teaching Aids Cells are also functional at college campus. There are 15 offices for different teaching departments. 16 CCTV cameras have been installed in the campus for effective surveillance. There is a branch of nationalized Punjab & Sind Bank with ATM for staff, students & others. A Vermicompositing unit, Botanical Garden and one rain water harvesting systems are built up in the college campus.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Our institution, which has a 10 acre playground, is adequately facilitated with sports and games. The college provides facilities for not only outdoor games like Football, Cricket, Volleyball, etc., but indoor games like Chess, Table Tennis, Weight lifting, etc., are also being played. From year 2002 Netball coaching centre is being run successfully. Netball players achieve good positions at State & National level.

Sports Authority of India (SAI) set up a centre at our college in 2013 for various games like Kabaddi, Boxing & Basketball. Free evening centre for sports is open for all youngsters. Many sportspersons of this centre are being selected for police services. College provides refreshment & sports kit to sportspersons. Achievers in sports are honored and facilitated from time to time at college functions. Annual expenditure for sports activities in 2016 – 2017 was Rs. 1, 85, 170/-. For spiritual enrichment of students as well as local residents a meditation hall has been built which is available all the time in the Gurudwara Sahib. To promote yoga, a lawn has also been maintained at college campus

The institution has adequate facilities for cultural activities. An Open Air Theatre of 4000 sq. ft is available for outdoor cultural items. Two Outdoor Stages and Public Address system is being possessed by our institute. Students participate in Youth Festival, Inter College competitions at various levels like Zonal, Inter Zonal, State & National competitions. Annual expenditure for cultural activities for session 2016-2017 was Rs. 2, 37, 875/- and for session 2017-2018 Rs. 704038/-. For Extracurricular activities 2 units of NSS for boys & girls are active at college campus. NCC unit is also working in the college. The Youth Services Department (Punjab) has established a Youth Club for the holistic development of students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 20.83

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 41.71

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8.42000	73.49500	60.00100	65.77400	72.56500

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library plays very significant role in taking care of the needs of the students. The college authorities have taken special care in equipping the library with all types of facilities. The library has rich pool of reference books, national and international journals and e-sources, encyclopedia, biographies, newspapers and magazines etc. that are available in Punjabi, English and Hindi. The library is partially computerized and the material is arranged according to DDC 22nd latest edition. The Library has INFLIBNET service for e-journal and e-books. Wi-Fi facility is available in the library with 50 Mbps speed. Library has rich collection of books, magazines and e-resources. International Software eLib-Syspro 1.0. has also been installed in the library and has access to e-resources like (e-books and journals) provided by UGC-INFLIBNET, N-List Program through which it provides access to about 4000 e-journals and more than 80,000 e-books. Inter library loan facility is also provided to readers. Library subscribes 30 printed periodicals (Journals and Magazines) and 11 Newspapers. Open access system for both post graduates as well as under graduate students allows easy access of books. Laser printer cum scanner and photo copier are also available in library. Library also provides training / apprenticeship to the students of library and Information Science. This year also 05 students are undergoing training. Book bank facility is a unique feature of the institute where meritorious and economically weaker students are provided textbooks from the library. Every year a large collection of textbooks is added to the existing book bank of the library. Library committee ensures that the outdated, old edition books or text books no longer prescribed by the university are removed from the stock and latest editions are added to the book bank for the benefit of the students. Punjabi University, Patiala has opened Distance Library Centre in this college for those students who are taking education from Correspondence Course, Punjabi University, Patiala and students are free to take books from this library.

• Name of the ILMS software   eLib-Syspro

• Nature of automation (fully or partially)   Partially

| • Version | 1.0 |
| Year of automation | 2017 |

File Description	Document
Any additional information	<u>View Document</u>

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college has a central library and Five departmental libraries. The library has a rich collection of books. A few rare books available in the library are as mentioned below :

- Complete set of Encyclopedia Britannica (1989)
- Punjabi Lokedhara Vishav Kosh (1994)
- Concise Atlas of the World (2001)
- Philips International Atlas (1986)
- The Times Atlas of the Oceans (1983)
- The Times Atlas of the World History (1985)
- The Reader's Digest Great World Atlas (1984)
- Philips Great World Atlas (1987)
- Encyclopedia of Sikh Literature (2006)
- Illustrated Family Encyclopedia (2007)
- Webster's Comprehensive dictionary of the English Language (2004)
- The new illustrated Everyman's Encyclopedia (1986)

Description of Library enrichment which includes

- Name of the Book / Management
- Name of the Publisher
- Name of the Author
- Number of Copies

Year of Publishing

File Description	Document
Any additional information	<u>View Document</u>

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.79

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
4.96287	4.10288	0.53307	3.06201	1.28724

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.93

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 22

File Description	Document
Any additional information	<u>View Document</u>

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Keeping the dissemination of education strongly in focus, the Institute provides modern facilities that are updated as the need arises. At the initial stage, the Institute started a Computer Science & Information Technology Department keeping in view the importance of ICT in 1998 with 9 Pentium computers. Now there are 07 Computer Labs (Software Labs 6 & Hardware Lab 1) in the college equipped with 150 computers having LAN connectivity and internet facility (Wi-Fi enabled) of 10 Mbps for students and teachers. These labs are also equipped with teaching aids such as LCD, Projectors, Printers and Scanners. All departments have ICT facilities. In addition to this, Administrative Block is equipped with 06 computers (LAN connectivity), Internet facility 10 Mbps, 4 Printers, Xerox Machine. Software's with latest technology have been purchased for keeping in view the demands of the students.

File Description	Document
Any additional information	<u>View Document</u>
Link for Additional Information	<u>View Document</u>

4.3.2 Student - Computer ratio

Response: 14.65

File Description	Document
Any additional information	<u>View Document</u>

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: 5-20 MBPS

File Description	Document
Any additional information	<u>View Document</u>

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 41.6

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8.41056	72.42054	59.95234	65.71890	72.59172

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution caters to the needs of the students and teachers by maintaining & utilizing physical, academic and support facilities as shown below:

- The Budget Committee of the College plays an important role by receives budget estimates from all the Head of Departments & Co-coordinators for different purposes like Annual Athletic Meet,

Youth Festival, Lab Equipments, Sports Equipments, etc. After this process the budget get approved by the Principal and Managing Committee. A committee constituted for the effective utilization of the time.

- The managing committee of the college is always keen to improve the basic infrastructure and the institute is well equipped with the facilities that are required by students as well as the teachers.
- The annual expenditure for maintenance of the College infrastructure is Rs. 67 Lakhs for session 2016-17. The Maintenance Wing established in the college deals with systems and procedures for maintaining and utilizing physical, academic and support facilities. This wing directs to maintain and upkeep of the college campus.
- The Punjab and Sind Bank branch has also been setup with ATM and other necessary facilities.
- The upkeep and maintenance of the basic infrastructure and other technical gadgets is done regularly. Whenever any snag develops the college authority take the action quickly and arrange the technician to set the things right. All the computer labs are taken care of the technician.
- The college also has one electrician for maintenance of electrical equipments.
- The efforts are made regularly to beautify and sanitize the college campus. The cleanliness drive facilitate the hygienic surrounding by taking special care of parking areas, toilets, washrooms etc.
- Garden maintenance, landscaping and beautification of the campus are undertaken by the committee specially constituted for the purpose.
- The dispensary with First Aid Facility has also been established to meet the emergency needs of the teachers as well as students and other non teaching staff of the college.
- General cleanliness of all classrooms, labs, offices, Department rooms and corridors etc. is done by the staff appointed for this purpose under the supervision of the Office Superintendent.
- The Physical Education department of the institute has been provided with its own permanent staff to look after the college ground and for the maintenance of the sports equipments.

File Description	Document
Any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 22.03

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
412	632	673	479	528

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 13.29

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
281	355	330	388	279

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.58

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	11	24	13	10

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 2.57

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
62	72	67	55	60

File Description	Document
Details of the students benifitted by VET	[View Document]

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document]
Details of student grievances including sexual harassment and ragging cases	[View Document]
Any additional information	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.87

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	23	13	10

File Description	Document
Self attested list of students placed	[View Document]
Details of student placement during the last five years	[View Document]
Any additional information	[View Document]

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 19.31

5.2.2.1 Number of outgoing students progressing to higher education

Response: 163

File Description	Document
Upload supporting data for student/alumni	
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 10

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
03	0	01	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	3	5	3	2

File Description	Document
Upload supporting data for the same	
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national

/ international level (award for a team event should be counted as one) during the last five years.

Response: 45

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	15	13	10	6

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As per the Punjab state govt. policy, student councils cannot be elected. In our Institute at various functions & programmers selected class representation give their proper participation along with them NCC cadets also play a major role in maintaining proper discipline. Act as a channel of communication between teachers and rest of class. CR should take only those matters of teachers which benefit majority of class, with the permission of entire class. For example shifting of class room, furniture, exam schedule etc. He maintains co-ordinal relation with whole class. Make announcement to the rest of the class through emails and whatsapp messages, regarding MST's, Assignments, Presentation, P.T.M. and reminders. Small issues are solved by the CR at own level. Report to the teacher once in a week. Unless some urgent matters. Ravi Jindal, member of IQAC committee takes the problems and issues of the students related to different matters to the high authority.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 6.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	8	7	5	6

File Description	Document
Report of the event	[View Document]
Number of sports and cultural activities / competitions organised per year	[View Document]
Any additional information	[View Document]

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

College has registered alumni association i.e. Old Students Association and Registration number of this association is DIC/MLK/SOC/156. Chairman of this Alumni Association is S. Devinder Singh Dhuri designated as S.P. Punjab Police. Old students of the college are well placed in their profession. Various sports students shown their excellent performance at national and at international level. Students of the College also contributing significantly for the development of the institution. Various seminars are being organized by the college to provide knowledge, awareness to the students and to revise their caliber. Ex-students of the college already posted on various jobs and settled in their profession visited in the institution and provide guidance and play a role of natural mentor for the students. All these conducted programs provide knowledge regarding atmosphere, environment in which students are living and for future atmosphere that they are going to attend and students being prepared to tackle threats and grab opportunities. Even needy students of the college being provided financial assistance in their education.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: ? 5 Lakhs

File Description	Document
Any additional information	[View Document]
Alumni association audited statements	[View Document]

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 28

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	08	05	04	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

VISION

- To empower young people of the society especially under privileged section of our country realize their hidden potential.

- To achieving excellence in education and helping student in displaying their latent talent abilities.

MISSION

- To impart character-oriented and value-based education anchored in human values.
- To provide a well- balanced futuristic teaching learning environment.
- To liberal and emancipator by nature & suitable to the needs of society.
- To helpful in promoting creativity, originality and a sense of social responsibility and in creating a positive attitude towards life leading to the all-round development of students.

OBJECTIVES:

- To uplift and to provide education to girls/women in the rural area thus blending modernity and tradition.
- To highlight problems, concerns and needs of the poor.
- To providing range of activities to inculcate social, moral and ethical values.
- To work for youth, women, scheduled caste and scheduled tribes.
- To work of conservation, environment enrichment and to protect the environment and environment awareness.
- To undertake development projects and programmed which improve the socio-economic conditions of the society.

Nature of governance, perspective plans and participation of the teachers in the decision making bodies:

The college has been working under the guidance of "Desh Bhagat College Bardwal Trust (Regd.) Dhuri"The diagrammatic image of the Trust has been uploaded. The College Governing Body has been regularly convening the meetings to introduce and implement various following proposals and plans:

- The governing body prepared plans of recruitment for teaching and non-teaching staff.
- To ensure that the college properly implements norms issued by the Punjabi University Patiala, UGC, Punjab and central Government.
- Introduces new proposals for infrastructural development, annual increments, utilization of grants.
- In the meeting, the governing body takes the decisions to introduce new courses and improving existing courses.
- The governing body takes the decisions to ensure the neat and clean environment, to maintain internal security through CCTVs.
- The governing body takes initiatives for the improvement of academic, co-curricular and sports activities.

  Under the guidance of the governing body and the Principal, the entire faculty of the college coordinates to implement the proposal and improve quality of education. The Career Guidance and Placement Cell of the college provide placement and career information to the students. The Principal is Ex-Officio member of the college Trust. He is playing significant role in framing and implementing of policies. Principal has constituted following committee cells and societies, to implement policies, plans, namely- IQAC, Finance Committee, Building Committee, Anti-ragging committee, library Committee, Youth activity committee, Cycle scooter stand committee, Canteen Committee, House Examination Committee, discipline committee, Girls Welfare & Grievances cell, Boys Welfare & Grievances, Literary Society and Public Relation Committee. For implementation of the policies, Principal provides required inputs to keep the committees focused on the vision of the college. The Academic Council, Registrar Office and Bursar Office are continuously assisting the Principal. The Principal gets pieces of advice from registrar to maintain good academic environment. The Bursar of the college advises the Principal regarding the proper utilization of the financial resources.

File Description	Document
Any additional information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The administrative activities have been decentralized that has set the example of good governance in the

college. The college has organized various committees for this purpose. The administrative work has been divided among following committees, cells and societies namely IQAC, Finance Committe, Anti-Ragging Committee, Library Committee, Youth Activity Committee, Cycle Scooter Stand Committee, Canteen Committee, Building Committee, House Examination Committee, Discipline Committee, Girls Welfare & Grievances Cell, Boys Welfare & Grievances, Literary Society, Time Table Committee, Yoga Committee, Healthy Practices/ Eco Friendly and Public Relation Committee. These committees are performing their respective duties throughout the year.

The image of the Planning and Executive Structure of Institute is uploaded.

The institute has provided autonomy to the teaching departments. The teaching Departments have freedom to organize seminars, workshops, and educational tours. The heads of the teaching departments identify departmental requirements such as equipments, books, faculty, support staff and other educational facilities.

The college organizational structure consists of various committees, departments and cells for administrative purpose. The Principal always appreciates the progressive ideas proposed by the faculty members and provides full support to convert ideas into reality. Departments of Physical Education and Sports have freedom to work independently. The College provides administrative and financial support to all sports events.

The college promotes the culture of participative management by dividing the administrative work among teaching and non-teaching staff members. The teaching and non-teaching staff is encouraged to contribute their ideas for overall development of the college. The Participative management has been working at institutional and departmental level. Perfect coordination exists among the Principal, teaching and non-teaching staff.

The College Bursar helps the Principal regarding the financial matters of the college and the College Registrar creates and maintains academic environment in the college. Under leadership of the Principal and governing body decisions are taken collectively by committees ensuring participation of one and all. The assignments allotted to teaching and non-teaching staff have been provided to ensure proper implementation and accountability. The college has developed coordination among the governing body, Principal, local administration, government and the university. Admission cell has been organized in the college in which faculty members are involved in the process of students' admission to the institute. Information and enquiry office guide students through telephoning communication regarding admission in the college. College has set up discipline committee to maintain discipline in the college.

The following uploaded documents describe the working of decentralization and participative management in the college.

File Description	Document
Any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The College has been moving forward in higher education with its vision and mission. The long-term and short-term policy of the college is focused on academic and infrastructural development of the institution. Before the beginning of every academic year, a policy is framed to emphasize on the following points:

- Starting new courses.

- Recruitment of NET/ PhD qualified teachers.

- Admission based on merit of the student.
- Motivating quality based education and training programmes.

Apart from above listed plans the college also sets some long term perspective plans listed below:

Sr. No.	Category	Plan	
1	Teaching Learning	1. To prepare students for competitive examinations.	
		2. Innovation teaching methods.	
		3. Guidance and Motivation to weak students	
		4. Developing quality education with teaching equipment and	

		-smart class rooms.	
		5. To organize campus learning programmes	
		6. Maintain peaceful reading hall in library.	
2	Research and Development	1. To indulge departments in more research oriented activities.	
		1. To motivate teachers for the seminars and workshops	
		1. Motivate and Support faculty members to pursue Ph.D./Post Doctor	
3.	Industry Interaction	1. Set-Up Placement and Guidance Cell.	
		1. Organize placement guidance seminars.	
4	Community Engagement	1. Organising NSS and NCC programmes.	
		2. Organizing theatre activities on Social issues.	
5	H.R. Planning and Development	1. Co-ordinating with eminent resource persons.	
		1. Refreshment and training programmes for faculty.	
6	Infrastructure	1. Prepared well equipped smart class-rooms.	

| | | | 1. Well-equipped Science labs. |

The starting of M.Sc. course in Mathematics is one example of implementing the long term vision of the college. Students forwarded an application to the Principal requesting to start M.Sc. in Mathematics. After consulting with Department of Mathematics, the Principal forwarded this application to the College Trust for consideration. Keeping in view the requirement of the students, the College Trust passed the resolution to start this course in February 2015. As per the procedures and norms, the College applied to Punjabi University, Patiala for starting M.Sc. in Mathematics from the session 2016-17. After inspection, Punjabi University, Patiala had sent the approval letter to start this course in September 2016. After receiving the information from Punjabi University Patiala regarding starting of new M.SC course in Mathematics, the Principal decided to start this course in the session 2016-17.

File Description	Document
Any additional information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The diagrammatic image of the Organizational Structure of college has been uploaded.

- The entire organizational structure of the college is based on the principle of collective decision-making, co-operation and individual responsibility.

- College has evolved well efficient mechanism to achieve progress through various activities of the college. Specific tasks/jobs/activities are assigned to specific committees and societies.

- At the beginning of every academic session, the College Principal forms Admission Committees which help students to get admission in graduate and post graduate courses as per their interests.

- The NCC and NSS units organize blood donation camps, environment awareness programmes, rallies, poster exhibitions, workshops and participates in various activities at the local, state and national level.

- Apart from academic spheres, the College provides equal opportunities to students to participate in cultural activities such as music, dance, theatre items, literary items, fine-art items etc. Interested students participate in Zonal Youth Festival first & further participate in Inter-Zonal Youth Festival.

Service Rules, Procedure, Recruitment, Promotional policies:

Service rules and recruitment procedure for teaching and non-teaching staff apply as per norms prescribed by UGC, Punjabi University, Patiala and Punjab government.

Promotional Policies for Teaching &Non-Teaching Staff

Promotional Policy for teaching and non-teaching staff is based on norms and rules prescribed by Punjab Government/Punjabi University rules.

Redressal of grievances/complaints

The college has constituted Girls Welfare and Grievances Cell, Boys Welfare and Grievances Cell and Anti-Ragging Cell to take up the problems of boys and girls and women employees if any. The students can discuss with the teachers and the Principal for their day-to-day grievances. Despite, The Principal has also placed suggestion box in the college for the students' grievances.

File Description	Document
Any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Various Societies, Cells & Committees have been constituted in the Desh-Bhagat-College to execute proposed work. We have mentioned effectiveness of one committee with minutes of meeting and implementation of resolution. The activity of Youth Activity Committee has been described by uploading

view document. It indicates how the Youth Activity Committee decided to host Punjabi University Three Day Zonal Youth Festival (District Sangrur Zone).The Principal convened a meeting of Youth Activity Committee for the discussions. With the expert opinions of all members present, a full-fledged and detailed plan was chalked out to celebrate this occasion. The uploaded documents show the Minutes of the meeting, Duty Chart and Photographs of above activity. In August 2017, Youth Activity Committee Members and Principal decided to host Punjabi University Three Day Zonal Youth Festival (District Sangrur Zone). The committee chalked out the whole programme of the event. It was recommended that Dr. B.S. Ghuman Vice-Chancellor, Punjabi University Patiala be Invited as Chief Guest for Inauguration session. Different Committees will be formed to perform the different assigned duties for the event.

Finally, Youth Festival of Sangrur Zone was organized in Desh Bhagat College Bardwal Dhuri on 23rd, 24th and 25th September 2017 under the guidance of Principal Dr. Swinder Singh Chhina. This function was inaugurated by Dr. Baljit Singh Sidhu Controller of Examination and Finance offices Punjabi University Patiala. Dr. Inderjit Singh Dean Academic affairs Punjabi University Patiala was also present there. A very warm welcome was given to the guests by the Welcome Committee including Prof. Hazura Singh, Prof. Parmjit Kaur, Prof. Birinder Kaur Bhinder, Dr. Lakhbir Singh Bhinder and Dr. Baljit Singh. The stage was conducted in very effective manners by Dr. Gursewak Singh Lambi incharge Youth Welfare Department. Four stages were set up there. The guests were provided basic information by Prof. Gurjit Singh Mann and Dr. Gurmeet Kaur on the first stage while addressing College Principal Dr. Swinder Singh Chhina welcomed the guests and highlighted the value of these festivals. Each and every one was eager to listen to Dr. B.S. Ghuman When he came on the stage, he shared his views regarding over all development of the students and the role of teachers to motivate the students while sharing their views, Dr. Inderjit Singh and Dr. Baljit Singh explained how the students can get a chance to prepare themselves for great achievement through these type of festivals. On the first stage – Gidda, Classical Dance, Folk Song, Folk Instrument based Orchestra performances were performed. On the second stage while conducting the stage Dr. Manjit Singh and Prof. Gauri Rani welcomed the guests. Vice Chancellor Punjabi University Patiala presided over group song. He advised to organize these types of functions as they make the students familiar with culture group song classical Vocal, Song Gazal were performed on this stage. On stage 3, debate was conducted and on stage 4 clay modeling, Rangoli, Painting and installation activities were performed. The teaching and non-teaching staff of the college did the work with full co-operation.

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response

- To motivate, to improve work efficiency and to provide professional satisfaction to its employees, the institute is continuously making efforts and always indulges in various welfare activities for the betterment of its employees. To ensure them stress free and to provide co-operatively work

environment, the institution has taken various initiatives that are enumerated below:

- Salaries are timely credited to the bank accounts of employees and other benefits like, (CPF, Gratuity etc.) are given to its Employees as per Punjab government/Punjabi University norms. Even the adhoc faculty members are provided handsome salary.

- Keeping in view the future safety of employees of the institute specific amount towards EPF of employees is given as per rules.

- Provision of proper ventilation and lighting of classrooms and offices, air conditioner in offices and staff rooms, clean urinals and toilets, RO water system and well maintained personal office furniture.
- Fee concession to Wards of economically weak staff and peons.
- Encashment of earn leaves at the end of the service of employee.
- Nurse assistants are available in the college campus and serious cases are referred to the civil hospital, Dhuri.
- Transport facility for the teaching and non-teaching staff.
- The Bank and ATM facilities are available within college campus.
- Canteen and parking facilities for faculty members.
- National seminars, conferences, extension lectures and workshops are regularly conducted which keeps the faculty with update knowledge and methods and give exposure. The college provides on-duty leave for its staff members for attending various seminars, conferences and workshops.
- Annual and special increments to the staff.
- Maternity,Paternity and Medical leave facilities for Aided staff, Casual leaves are given as per rules. Provision of festival bashes to temporary staff.

- Friendly greetings on various occasions and festivals.
- Make efforts to free staff members from stress and anxiety by psychological counseling

- Proper refurnishing of cabins, department rooms as well as class rooms.

- Employees State Insurance (ESI) Scheme to the employees whose gross salary is less than Rs.15000/- (Rs. Fifteen Thousand Only) per month.

- In case of death of an employee, suitable employment opportunity is provided to the family member of the deceased employee on compassionate ground depending upon his/her qualification and experience.

- In case, any employee needs financial help for some purpose, the staff arranges funds for such person under the guidance of the Principal.

A number of employees have taken PF Loan. Detail is given in the following table:

Session	Number of beneficiary employees
2017-2018	03
2016-2017	04
2015-2016	04
2014-2015	04
2013-2014	04

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<u>View Document</u>
Any additional information	<u>View Document</u>

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 24.97

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
52	4	4	7	4

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<u>View Document</u>
Details of teachers attending professional development programs during the last five years	<u>View Document</u>

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance of teachers is evaluated and assessed on the basis of Self- Appraisal Performa filled by them every year at the end of academic session. Every employee performance is assessed after completion of one year of service. Systematic evaluation of the performance of employee is done to understand the ability of a person for his/her further growth and development. There are different parameters to assess the performance of teaching and non-teaching staff. Performance appraisal system has helped us to evaluate the performance of employees. The systematic procedure has helped the management to motivate the employees for better performance. It helps us to analyse the strength and weaknesses of an employee as Desh Bhagat College Bardwal, Dhuri is an academic institution and is committed to provide the best to their students. Teachers fill their Self-Assessment Performa on the basis of following points:-

- Teachers' Academic Profile.
- Courses taught and workload.
- Teaching methods applied.

- Innovation in teaching learning methodologies.
- Delivering lecture, synopsis and bibliography.
- New teaching methods used by teachers i.e. holding seminars and quiz contests, encouraging questions in class, etc.
- Announcing topics for discussion in advance.
- Research projects undertaken.
- Research papers published indicating titles and names of Journals in which published.
- Guidance rendered to Research Scholars.
- Participation in seminars, workshops and conferences.
- Participation in Orientation Programmes/Refresher courses, etc.
- Participation in co-curricular activities.

- Service to community-Adult education extension service.

- Examination duties performed.

- Contribution to various committees of the college.

- Performance of duties assigned by the Principal.

- Counseling to students.

- Use of audio-visual aids.

- New teaching methods used by teachers i.e. holding seminars and quiz contests, encouraging questions in class, etc.

Administrative performance of non-teaching staff is evaluated on the basis of ACR. The college Principal evaluates ACR of the Superintendent of Non-teaching staff whereas that of other non-teaching staff members is assessed and evaluated by the Office Superintendent of the college on the basis of following points.

- Personal profile of the person
- Hardworking and Kindhearted
- Handwriting and cleanness
- Capability and Rationality
- Information of rules and regulations
- Activeness in performing Job
- Team spirit and capability of doing job with co-operation
- Rules, regulation and punctuality
- Honesty
- For promotion person fill the information about perform duties well
- Grading:- Excellent, very good and average
- Remarks

The filled specimen Self -Assessment Performa and filled specimen ACR of non- teaching staff are uploaded.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Response:

The college has been following standardized system for internal and external audit.

Auditing is the process of examining an Institute's financial records to determine the accurate and accordance with applicable norms, regulations, and laws. The internal audit is conducted by a Chartered Accountant duly appointed by the Desh Bhagat College Bardwal Trust. Internal auditor examines records and help to improve organization's internal processes such as operations, internal controls and financial management.

For external auditing, auditor comes from Punjab government to examine accounting and financial records. After that auditor provides an independent opinion on these records. Law requires that all public companies have their financial statements externally audited. The external audit is conducted by the Accountant General (Audit), Indian Audit and Accounts Department, Punjab. The external audit of the institution is up-to-date and it was last conducted during the year 2015-2016 (dated 18-09-2016) for the period 01.04.2009 to 31.3.2015.

The college conducted internal audit by the Chartered Accountant every year as follow.

Internal Audit Session	Date	
2013-2014	20-08-2014	
2014-2015	01-07-2015	
2015-2016	01-08-2016	
2016-2017	22-07-2017	
2017-2018	15-07-2018	

Mechanism for settling audit objections:

In case of audit objection of any kind, the Principal gives directions to College Accountant and C.A for settlement of the same. Then the dealing hand gets the raised objection removed after seeking the permission from College Trust. The final reports are sent to the concerned Audit department.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 5.14

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.03	1	1.01	1.09	1.005

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mobilisation

Fees Collections

Students are admitted in self-financed courses as per the Punjab Government and Punjabi University prescribed Higher Education rules and regulations. College provides transport services to girl students. The College collects minimum charges from girl students for transport services.

Trust Contribution

The College is working under Desh Bhagat College Bardwal Trust(Regd.) Dhuri. The trust provides funds to college whenever it is required

State Government and UGC Grants

The college comes under Grant-in-Aid Scheme in which college is getting salary Grants from Punjab Government for the sanctioned posts. Punjab Government provides grants for Scheduled caste students admitted in the college. The grants are utilized to meet the recurring and non-recurring cost.

Non-Government Bodies

Donations are received from Old Students Associations which is Alumni Association of this college.

Optimal Utilisation

Recurring Expenses

College provides salary to teaching and non-teaching staff with the collection of fees. Apart from this, college is also depositing university registration fees.

Infrastructural development facilities

The college trust prepares budget to construct and upgrade the infrastructural facilities in accordance with the modern trends. The institute gets grants from UGC for construction of buildings, purchase of modern lab equipments and purchase of latest version softwares. College provides transport services to girl students. To serve this purpose the college purchases new transport vehicles as per the requirements of student strength.

Seminars, Conferences and Faculty Development Programmes and other academic activities

The institute conducts the above mentioned activities regularly matching with the latest technology, innovations, research, changes and needs for the society. Modern sports complex has been created to provide sports opportunities to students. College allocates funds for purchases of Library books/journals, repair & maintenance, equipment & stationary and well-equipped smart classrooms. The institute organises the body fitness programmes for staff and students like Sports, N.C.C., N.S.S., Youth Festival, Blood Donation Camps. The finance committee spends required funds on these activities.

Environment and Green Initiatives

Today, pollution is biggest challenge which is affecting human lives. Enough care is taken to maintain pollution free campus for that college follows healthy Practices/ Eco friendly committee. On the Recommendation of healthy Practices/ Eco friendly committee, college is allocating funds for tree plantation and cleanliness initiatives.

Bio-waste management Expenses

The College has policy of bio waste management; college has set up a vermicomposting pit of 8*6. It has become the source of organic manure with the help of earthworms. This process of the manure making through these engineers of the earth (earthworms) helps in Solid Waste Management. The students learn organic methods of crop cultivation from this ecofriendly initiative.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Response:

The institution follows strategies for maintenance and improvement of quality assurance of all its education system, administration and co-curricular activities.

- We have displayed two best examples of institutionalized IQAC initiative: In the IQAC meeting a proposal of celebration of 'Teej' festival was put in 2015-2016 to sensitize the students of our rich heritage culture. Gender equality is a big problem in India. A woman dignitary is invited on this occasion. For women empowerment her presence acts as motivation for the girl students to realize their talent and go ahead to make them socially, economically and educationally strong. The whole celebration is focused on theme of women empowerment. Teej festival is celebrated every year with great grace. This festival is organised with great zeal in order to preserve the roots of Punjabi culture and tradition. All female students are dressed in traditional Punjabi outfits & jewellery. They enjoy themselves by immersing into cultural euphoria, dancing on Punjabi music, performing gidha which add glamour to the programme. At the end, 'Miss Teej' is selected among the girls and awarded with prizes and certificates.
- Today, pollution is biggest challenge which is affecting the environment and human lives. A vermicomposting pit of 8*6 has been set up in the college ground that has become the source of organic manure with the help of earthworms. This process of the manure making through these engineers of the earth (earthworms) helps in Solid Waste Management. This process inspires the students to look for organic methods of crop cultivation.

File Description	Document
Any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Response:

The institution provides required training to its teaching and non-teaching staff. A time table committee has been formed. The committee sets the classes as per the convenience of the teachers. Regular workshops and seminars are organised by different departments to interact with resource persons/experts from institution of higher learning. General orientation of the staff is done at the beginning of session and semester through staff/department/committee meetings organized to discuss specific quality ensuring aspects pertaining to new examination practices, admission procedure and assessment guidelines,

introduction and implementation of new subjects ,courses, feedback methods , general office practices, academic and co-curricular activities etc.

To ensure smooth conduct of classes the Principal takes rounds on regular intervals. The Principal is receptive to all kind of communication from students and teachers alike. Arrangement of extra classes for weak students and remedial classes for competitive exams, especially for NET are conducted. Taking seminars is compulsory for PG classes examining students by internal tests assessment. We are uploading two examples for implementation of teaching learning reforms: As proposed by IQAC seven days' workshop with collaboration of Punjabi-Pedia of Punjabi university, Patiala on "Basic Computers and Internet Skills" was organized from 24.04.2018 to 30.04.2018 to provide training to teaching staff by the computer department. 60 teachers attended this workshop .The workshop got excellent response. The documents are attached.

- To improve teaching learning process, the use of information & communication

Technology has been improved quality of teaching in the college. ICT has gained groundswell of interest for students as well as teachers with ICTs are important tools to enable & support the traditional 'Teacher centric' method to modern' Learner centric' method. ICT tools are beneficial and more helpful in terms of imparting knowledge in a comprehensive and practical manner. Due to need arisen by modern technology IQAC advised the institute that added 15 windows-10 and15 MS office to existing stock. The internet connection speed has been increased from 2mbps to 10 mbps(leased line) in the institute. With the proposal of IQAC 4 smart classrooms are constructed in the institute.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 5

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	8	1	10	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual

> **Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
> 2. **Academic Administrative Audit (AAA) and initiation of follow up action**
> 3. **Participation in NIRF**
> 4. **ISO Certification**
> 5. **NBA or any other quality audit**

Response: E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

2013-2014

On 7th September 2013 a Seminar on "Anti-Drug Day" was organized by the college.

On 28 February 2014 An Extension lecture on "Traffic Rules" was organized by N.C.C. Incharge Dr.Balbir Singh. He guided the students that how you could follow and obey the traffic rules and to aware the people about road safety and traffic rules.

NSS unit of the College Organized 7 Days camp for cleanliness and Hygienic habits.

On 8th March 2014 International Women day was celebrated by the youth club of the college. The College invited Dr.Charanjit Kaur and Dr.Nettu Pandit as chief guests. They discussed International Women Day and motivated the girl students.

On 9 July to 12 July Training camp for police recruitment and personality development was organized for employment drive.

2014-2015

A lot of books, magazines, journals and Encyclopedias are also included in the college library.

Quiz competition was organized by department of Management and Commerce.

Department of Punjabi also started " Wall Magazine" to inculcate literary interests in students .

Department of Computer Science organized English Typing Competition.

The Department of Mathematics organized a three days workshop on model making in which 25 students participated.

2015-2016

A religious Nagar Kirtan from Mullowal to college campus was organised by the college.

Graduate course of B.com (honours) is introduced with the permission of Punjabi university.

N.S.S. volunteers celebrated "Enviroment Day" on 28.07.2015

2016-2017

Department of Mathematics organized an extension lecture on "Development of Geometry" delivered by Dr R.K .Nagaich.

Department of Library Scineces organized an extension lecture on "Importance of Library and Information sciences" delivered by DR M.P.Satija.

Department of Computer Science organized two lectures on "Digital Image Processing" and "Digital Device and Application" delivered by Prof. Navneet Kaur.

Department of English organized lecture on "The Proper Reading of a Text" delivered by Rajesh Kumar Sharma.

Department of Economics and Commerce organized seminar on "Changes in Structure on Indian Economy delivered by Dr. Harwinder Kaur.

Department of Punjabi organized one day seminar on " Punjabi Literature:Language, Culture and Media.

2017-2018

Computer department with the collaboration of Punjabi department organized 7 days workshop on "Basic computer & Internet skills"

A lecture was organized on "Emerging Pattern of Communication Skill" delivered by Dr.S.C.Sharma .

Hindi day celebrated by the Department of Hindi to promote Hindi Language.

Department of History organized lecture on "Issue of Caste in 18th century" delivered by Dr.Kamajit Kaur Malhotra.

01-03-2021 02:21:17

The Sangrur Zone Youth Festival was hosted by the college on September 23rd, 24th and 25th 2017.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 22

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	5	3	4

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1.Institution shows gender sensitivity in providing facilities such as:
  1.**Safety and Security**
  2.**Counselling**
  3.**Common Room**

Response:

   1.Safety and Security: Taking in mind the gender sensitivity, safety and security of girls for any institution is very important.

- In order to safe and secure environment to the girls, there are proctorial committees in our college. Female staff members along with male staff members have been deputed in the proctorial committees.
- No outsiders are allowed to enter the college premises.
- ID cards are mandatory for students for their entry into the college.
- College security is provided during university exams and NCC cadets also help during college functions.
- College also provides transportation facilities to the female students at nominal charges.

   2.Counselling: We have specific committees comprised of staff members according to their expertise to guide students in their career, studies and even in their family problems. We have a 'Girls Welfare and Grievances Committee' comprising of female teachers, with whom girl students can discuss their problems

regarding eve-teasing and home-violence.

3.Common room: Two separate common rooms have been allotted to the girls with attached washrooms. One Common room has been alloted in Commerce Department near Principal's Office and other in Arts Block. Both these rooms are well furnished.

Gender sensitivity ensures that women and men enjoy the same status and have an equal opportunity to exercise their human rights and realize their full potential, especially young women. Our objective is to provide quality education to girls of nearby rural areas in order to bridge the gap between men and women. For this our college has taken certain steps:-

- We provide scholarships and fees concession to students, especially to girl students so that they are not devoid of the right to education because of limited resources.
- We organize seminars to create awareness among girls about women rights, their health and hygiene and issues related to adolescence. We also organize 'Nukkad Nataks'(street plays) for addressing various social evils such as female foeticide and sexual harassment and make them aware about women rights.
- Young and dynamic successful women are invited in our college to have one to one talk with the students especially girls to motivate and to create awareness about women rights.
- Our college teams visit the schools of rural areas to motivate students especially girls for higher education. We ensure that girls who have taken admission in our college focus on the studies whole heartedly. In order to do so,we keep the track record of attendance as well as their class performance. If the college staff finds any unusual activity, we enquire about it from the students and sometimes call their parents and try to redress the problem so that student concentrates on his/her studies. College especially concentrate on girls of marginalised sections of society like SC, ST, OBC and minorities by providing them financial assistance through Centrally Sponsored Government Schemes. College has taken into consideration gender sensitivity even in the infrastructure of college. College has separate common rooms, separate toilets and washrooms as well as canteen for the girls.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 3.07

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 2190

7.1.3.2 Total annual power requirement (in KWH)

Response: 71255

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 90

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 12826

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 14251

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

- **Solid waste management**: The College produces a lot of bio-degradable waste material in form of tree leaves, pruning of trees, cutting of grass etc. Waste collection bins are placed in different blocks and other places of the campus to collect the biodegradable and non-biodegradable waste components. In order to manage the solid organic waste, a vermicomposting pit of 8*6 near Green House has been constructed. There is also a farm yard manure behind the college stadium near botanical garden in which organic waste is converted into manure which is used in flower beds and lawns in the college. There is 100% ban on burning of any type of garbage.

- **Liquid waste management**: We do not have much liquid waste in the laboratories. Spent culturing

media and used cultures are discarded either through Vermicomposting and Farmyard manure. For sterilisation of chemicals and tap water, proper autoclaving method is used in Microbiology lab. Moreover, there are two sceptic tanks installed in the college campus to manage the liquid waste.

- **E waste management**: E-waste exists only in the shape of used CD's, DVD's, printer cartridges and that too in a small amount. With the increased use of e-mail and pen drives, the use of CD's and DVD's has become almost negligible. The printing cartridges are reused till they become non-functional. Old computer systems are sold to those dealers who upgrade them and sell them again in the market. Electronic wastes are reused through converting them into useful study models which give practical knowledge to students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Water is a valuable natural resource but over the years due to climate changes, growing population and increased release of pollutants by industry in water resources has resulted into a serious water crisis generally in Punjab and particularly in Malwa region. The presence of arsenic in the water is very high in Malwa region. The water table is declining to an alarming level here. We have installed water harvesting system on scientific lines in the campus which recharge the rain water. The collected water is further utilised for irrigation purposes. The College has setup a rainwater harvesting plant alongside Commerce block in the campus. This initiative is taken keeping in view our dedication and commitment towards the social responsibility. The college takes care to reduce and eliminate wastage of water through timely repair and systematic maintenance of its water storage and distribution system.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**

c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- Among Students and Staff

1. **Promotion of Cycles**: - Local students are motivated to use cycles instead of petrol driven vehicles for health, fitness, saving of petrol and precious foreign reserves, check on pollution and cleaner environment. To popularize the use of cycles, the college has waived off the parking fees on cycles. In addition to this, the college organises cycle rally time to time to acknowledge benefits of cycles.
2. **Use of Public Transport:** A large proportion of students and employees prefer to commute through public transport. Many students as well as faculty, also try to have car pools to reduce carbon emission

- **Paper Saving Drive: -** The College has taken a lead to educate the students as well as its staff to save paper by minimizing its use. One sided paper sheets are reused to make full use of paper. Documents for proof reading are sent as soft copies instead of printouts. To minimise the use of paper, the college has official group on Whatsapp where all the important notices are circulated.
- **Digital library/E- learning centre**: The college library has been partially computerised. Most of the library records are maintained through digital platform.
- **Solar Panel Lights:-** About 20 Solar panel lights have been installed in the college campus.They help in generating Renewable energy in the college.
- **Plastic Free Campus:** There is a complete ban on polythene bags inside college premises. Everyone is motivated to use paper bags and fabric bags in college campus.
- **Green Landscaping with trees and plants**: NSS and NCC department organizes tree plantation drives on different occasions every year. Various days such as Environment Day, Van Mahotsav are celebrated every year to promote clean and green environment. Side bordering and mid pathways inside the campus have been covered by trees and plants.
- **Others**:-

Generator Sets: Two generator sets are installed by the college which are noiseless and have low levels of carbon emission that keeps the   surrounding clean and healthy.

Green house: Green house has been set up in the college campus to keep the earth's surface warm and to sustain life.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary

component during the last five years

Response: 0.95

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
4.54818	5.10602	1.20716	2.87620	3.29778

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
Any additional information	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 28

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise

during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	8	4	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)
Any additional information	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 71

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	15	15	14	9

File Description	Document
Report of the event	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 54

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	10	09	11	10

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

National Festivals are celebrated with great enthusiasm in Desh Bhagat College. Our students, with a mission towards better India, come together breaking the boundaries of religion and caste. The institution celebrates Days of National Importance every year with zeal and cheerfulness. To realise the importance of sacrifice made by our freedom fighters and enjoy the privilege of being citizen of free India, we celebrate Independence and Republic Day. On these days, NCC Cadets of the college take part in the parade organised by the District Administration. Birth and Death Anniversaries of great personalities and days of National Importance are also celebrated with fervour. We observe Gandhi Jayanti on 2nd October, birth anniversary of Jawaharlal Nehru on 14th November, birth anniversary of Bhagat Singh on 28th September and of Dr. Sarvapalli Radhakrishnan on 5th September, Birth anniversary of Dr. B.R. Ambedkar on 14th April. The institution celebrates these days of national importance to recall the events or contribution of our leaders in building the nation. National Science day is celebrated on every year on 28th February.International Yoga Day is also celebrated every year. The thoughts of great Indian personalities are sowed into the minds through the programs conducted on these days.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Institution maintains complete transparency in its financial, academic, administrative and auxiliary functions. Our college provides information to the public under RTI Act.

Financial: Records of fees as well as every expenditure is properly maintained and these are annually audited. Budgets for various activities are allocated and spent accordingly. On receipt of the fee amount a receipt with all the breakup details regarding the fees collected is given immediately to the students. Apart from the tuition fees, fees collected for university exam and arrear fee, a system generated fee receipt is provided to all the students. Fee concession is given to the meritorious and economically weak students.

Academic: An annual academic calendar is prepared according to the guidelines of Punjabi University, Patiala and followed. Academic Calendar is designed by Student Council with the help of all HODs and the Principal. Majority decisions taken by the Principal are during the HOD meets. Regular HOD meetings are conducted. Decisions taken during the HOD meetings are forwarded to all the faculties. Mid semester tests are conducted and the examination sheets after evaluating are shown to the students. Marks for the internal assessment are given according to the instructions of University and communicated to students through their accounts on the college website through their respective user ids and passwords. All the unit and model test answers scripts are given to the students by the respective staff with duly giving academic advice to improve their scores.

Administrative: Administrative block of the college takes care of all the administrative activities. All the records are properly maintained. For filling various teaching and non teaching positions, advertisements are given in the newspapers and interviews are conducted as per rules. Members of the managing committee can be directly approached by parents as well as the students in case of any grievance. All the administrative information is informed to the staff through office circulars regularly. All the achievements of the staff are appreciated in the staff meetings.

Auxiliary functions: Various activities are organized in the college for which notices are put on the notice boards. Trials are conducted for the selection of students who represent college in different inter college events. Coaches from outside are also appointed for specific events.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

01-03-2021 02:21:24

Best Practice 1: Promotion of Sports Activities

Various sports activities are organised throughout the year. In order to motivate and promote talented sportspersons of our college. Financial support in the form of fee concessions is provided to interested students of the college and to the sportspersons who have represented our college at national and international levels alongwith the free equipment kits. Monthly diet moneys are also provided by the Punjabi University, Patiala to the sportspersons of our college. Our college has great achievements at national as well as international level and cash rewards are presented for the same. Students of our college has played excellent role in winning MAKA trophy (by Punjabi University, Patiala) 10 times during the last 10 years. Our college has bagged 2nd position under Punjabi University to help the university in winning MAKA Trophy by through massive and excellence participation.

Best Practice 2: Promotion of Girls' Education

Our institution was started in 1982 with the sole motive of providing quality and relevant education to the girls in the backward Malwa belt. Our aim is to achieve the objective of equality in education and to cater to the needs of economically weak but meritorious and deserving students, especially the girls belonging to socially weaker sections. To fulfil these goals our college provides fee concessions to the girls during their admission. Students of weaker sections are asked to fill the fee concessions forms which members of the Managing Committee and Principal decide regarding the financial help for granting to such students. The success of this practice can be judged from the fact that many of the students who have availed this facility has secured the position in the university merit list and even many of them got government jobs. By providing the assistance to girls students our college is also working towards women empowerment.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The founding stone of the college was laid with the very basic approach to impart quality education to the

backward and rural area students and to develop a healthy society for them. Since its inception the institute has proved to be an oasis of knowledge in barren stretch of illiteracy. A small initiative with this simple approach has slowly developed into a big institute with four other sister concerns. Moving on the path shown by our managing committee, our institution has started the practice of social awareness regarding various issues like female foeticide, drug abuse, gender inequality, sanitation and cleanliness, blood donation, tree plantation, etc. The students of the college are acquainted with such practices through camps, seminars and extension lectures. All these activities are conducted every year by NCC, NSS, Youth Welfare Club and Red Ribbon Club individually or with the collaboration with the outside agencies. Our institution conducts various activities like seminars, declamations, poetry recitation competition, extension lectures, etc to sensitize the students about the social issues. Experts from various fields are invited to the college to share their experiences and enlighten the students. These issues are also voiced through 'Nukkad Nataks' (street plays) or 'One Act Plays' by Art Box Patiala under supervision of Youth Club of college. The purpose of creating social awareness among students is to inculcate social, moral and human values along with their academic curriculum.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

Desh Bhagat College Bardwal Dhuri has been serving in the field of education for more than 30 years. The college has been affilated with Punjabi Univeristy Patiala. It is one of the most popular institute of the area and is moving ahead with wonderful results. The perpetual efforts being made by Governing body as well as the teaching fraternity have placed college at a prestigous position from where the institution has shown itself to be a dynamic force to reckon with. Highly dedicated and qualified faculty have created the kind of academic environment that has benefitted the students immensely. Teachers are also given the space and time to explore their creative and analytical skills by taking part in confrences, seminars and workshops. The insitution has also transformed itself with the passage of time by incorporating new job oriented courses that have benefitted the student immesely.

Concluding Remarks :

To Conclude , It gives us immense pleasure that the Institute has prepared itself for NAAC Accreditation.Desh Bhagat College,Bardwal-Dhuri is moving ahead with clear vision that gets reflected in different academic activities.The Institution has take the quantum leap in different activities(Academic, Research,Cultural and sports). It has developed a kind of Ecosystem that has produced a very conducive environment for all types of creative activities.The College is moving ahead with full force by utilising its resources sagaciously and devised all the possible ways to surge ahead with wonderful results.With passage of time, a small sapling has developed into a huge tree whose branches have spread to various directions from where a whole new universe of knowledge can be glimpsed.The College aims to develop holistically and is ready to face the challenges of future by introducing the means and methods that will help realizing its potential and dream in twenty first century of immense possibilities.

        The Institution has successfully completed the mission of spreading education in rural area especially to girls students.The college Management has come with some plans to help girls students economically in the form of fee concession and providing transport facility at minimum charges.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.2.3	Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years
	
	    1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years
	        Answer before DVV Verification:
	
		2017-18	2016-17	2015-16	2014-15	2013-14

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88	99	105	49	36 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
88	99	105	49	36	

2.3.2	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.
	
	    2.3.2.1. Number of teachers using ICT
	        Answer before DVV Verification : 29
	        Answer after DVV Verification: 28
	
	    Remark : Link is not accessible

2.3.3	Ratio of students to mentor for academic and stress related issues
	
	    2.3.3.1. Number of mentors
	        Answer before DVV Verification : 59
	        Answer after DVV Verification: 52
	
	    Remark : As per students to mentor for academic provided by HEI.

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years
	
	    3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years
	        Answer before DVV Verification:
	
		2017-18	2016-17	2015-16	2014-15	2013-14

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54	51	43	40	39	 Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
12	14	11	9	5

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8.41056	73.49500	60.00100	65.77400	72.56500

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
8.42000	73.49500	60.00100	65.77400	72.56500

4.2.6	Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year
Answer before DVV Verification : 200
Answer after DVV Verification: 22

Remark : As per log book data provided by HEI

5.2.2	Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education
Answer before DVV Verification : 177
Answer after DVV Verification: 163

2.Extended Profile Deviations

ID	Extended Questions
1.2	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
234.19959	232.29292	205.51657	9592170	9607677

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
234.19959	232.29292	205.516	95.92	96.07

1.3	Number of computers Answer before DVV Verification : 150 Answer after DVV Verification : 158